



SIR ELLIS KADOORIE SECONDARY SCHOOL (WEST KOWLOON)

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Parents' Letter No. 22

3 August 2022

Dear Parents / Guardians,

Final Assembly, Concession Pass, Results of Streaming of Classes, Student Textbooks and Special Arrangement for the First 3 Days in the Next Academic Year

Please be informed of the following items:

1. Final Assembly

12 August 2022 is the last day of the school year. A final assembly has been arranged for S.1 to S.5 students. The school starts at 8:15 am. Students will be dismissed at 11:00 am. The programme is listed as follows:

Date	Time	S1-3	S4-5
12 August 2022 (Friday)	8:15 am – 8:20 am	Roll Call in the classroom	
	8:20 am – 9:30 am	Distribution of Report Sheets (Classroom)	Hall Assembly
	9:30 am – 9:45 am	Recess	
	9:45 am – 11:00 am	Hall Assembly	Distribution of Report Sheets (Classroom)
	11:00 am	Dismissal	

2. Concession Pass

Students who have been given a **concession pass** will receive a letter of advice from the school. Parents / guardians please encourage your child / ward to work hard to meet the standard required by the school in the coming academic year.

3. Results of Streaming of Classes

The results of the streaming of classes will be released on 12 August 2022 (Friday) for S.4 and 26 August 2022 (Friday) for all other levels. The class lists will be posted on the display boards in the foyer, and also on the school webpage.

4. Student Textbooks

The textbook list for 2022-2023 will be distributed to students before the summer holidays. It can also be downloaded from the school website.

SUP RETAIL (HONG KONG) LIMITED will offer discounts and provide the sale of textbooks to students. The use of this service is entirely at the discretion of students and their parents. Students are at liberty to purchase their textbooks wherever they wish.

If parents choose to order textbooks from this company, advanced ordering of textbooks must be made through an 'Order Form'. Students who wish to make use of this service should place the completed Order Form (white copy) in the '**COLLECTION BOX**' located at the school office (G/F) on or before **4:00 pm, 15 August 2022 (Mon)** for ordering.

Parents may also order the textbooks by using the new online ordering service as stated in the ordering form. Students should follow the online ordering procedure as printed on the order forms.

Parents should pay and collect the textbooks in **Room 111 at school** on **26 August 2022 (Fri)** **from 9:00 am to 2:00 pm.**

Parents are advised to keep the receipts for future enquiries.

Important Dates:

Submission of Pre-order form	on or before 4:00 pm 15-8-2022 (Mon) (at school office, G/F) (collection box)
Online ordering (if applicable)	on or before 15-8-2022 (Mon)
Payment and Collection of textbooks (cash or credit card (Visa or Master))	26-8-2022 (Fri) 9:00 am to 2:00 pm (Room 111) (at school)

Discounts Offer:

Pre-order	10%
Without Pre-order	5%

5. **Special Arrangements for the First Three Days in the Next Academic Year (1, 2 and 5 September, 2022)**

The new school year begins on 1 September 2022 and on the first three days of the new school term, there will be special arrangements for students' registration, class affairs and whole school activities. On these three days, school starts at 8:15 am and ends at 12:00 noon. All students are reminded to come back to school in proper summer uniform.

Parents are reminded to inform the school in writing if your child/ward will not be able to attend school at the beginning of the term.

Thank you for your attention.

Yours faithfully,

LEE Tung-ching
Principal

This Parents' Letter can be found on our school homepage (<http://www.seksswk.edu.hk/>) and eClass Parent App

官立嘉道理爵士中學 (西九龍)
二零二一至二零二二年度

第二十二號家長信撮要 (詳情請參閱英文版)

各位家長/監護人:

2022 年 8 月 3 日

1. 二零二一至二零二二年度散學禮

2022 年 8 月 12 日為本學年最後上課日，中一至中五學生須於上午 8 時 15 分回校參加散學禮，放學時間為上午 11 時，詳情如下：

日期	時間	中一至中三	中四至中五
8 月 12 日 (星期五)	上午 8:15 – 8:20	點名(課室)	
	上午 8:20 – 9:30	派發成績表 (課室)	散學禮 (禮堂)
	上午 9:30 – 9:45	小息	
	上午 9:45 – 11:00	散學禮 (禮堂)	派發成績表 (課室)
	上午 11:00	放學	

2. 試升

校方將發信勉勵所有試行升級的學生，請各家長督促子女在來年要加倍努力溫習，以達至本校對學生學業上的要求。

3. 編班名單

學生的編班名單將張貼在學校的正門大堂及上載到學校網頁，日期如下：

中四級：8 月 12 日(星期五)

其餘各級：8 月 26 日(星期五)

4. 訂購學生課本

學校將於暑假前派發 2022-2023 年度書單給所有同學，同學亦可以在學校網頁下載書單。聯合新零售(香港)有限公司將為各同學提供課本折扣和訂購課本服務，惟家長可自由選擇是否經此書店訂購課本或可到其他地方購買。

若家長有意經聯合新零售(香港)有限公司訂購課本，請於 2022 年 8 月 15 日(星期一) 下午 4:00 前將填妥之「訂購表格」的白色存根交到校務處的「訂購課本收集箱」。

另外，本年度亦增設網上訂購服務，學生可依照已預先編印在訂購表格上之步驟於網上訂購。

家長或學生請於 2022年8月26日(星期五)上午9:00至下午2:00 到本校 111 室付款及領取已訂購之課本。

家長付款後，請保留收據以便將來查詢之用。

訂購學生課本之重要日期：

交表日期	15-8-2022 下午 4:00 或以前 學校地下校務處收集箱
網上截止訂購日期 (如適用)	15-8-2022
付款及取書日期 (現金或信用卡)	26-8-2022 上午 9:00 至下午 2:00 (本校 111 室)

折扣優惠：

預訂	9 折
不預訂	95 折

5. 開學首三天安排 (9月1日、2日及5日)

新學年將於 2022 年 9 月 1 日開始，開學首三天的上課時間為上午 8 時 15 分至中午 12 時，學生必須穿著整齊夏季校服回校上學。

如學生未能於 9 月 1 日回校上課，煩請各家長盡早以書面形式向校方申請。

此家長信可於學校網頁(<http://www.seksswk.edu.hk/>)及 eClass 家長應用程式內查閱。